Overall Work Program (OWP) and Budget
Celia McAdam provided copies of the Preliminary Draft Overall Work Program and Budget for FY 2011/12 to TAC members. McAdam noted the budget balances and asked TAC members to review this document and contact her with any questions or comments.

Draft Unmet Transit Needs Report for FY 2011/12
David Melko provided the Executive Summary from the Draft Unmet Transit Needs Report to TAC members for their review, mentioning copies of the entire report will be provided in Board agenda packets and upon request. Melko noted there are no new unmet transit needs that are reasonable to meet. There is a continuation of a 2004/05 unmet transit need with respect to year round service on SR 267 which was amended last year which requires a multi-year funding plan.

Melko advised TAC members there were several comments received regarding providing specialized transportation to serve non-emergency medical/health trips within the North Lake Tahoe/Truckee area. Melko has recommended PCTPA, NCTC and TRPA jointly pursue grant funding to ascertain whether this potential unmet transit need can be found reasonable to meet.

The SSTAC met and reviewed this draft report on January 25. TAC concurred to bring the report before the PCTPA Board for approval at its February 23 meeting.

Preliminary Apportionments for FY 2011/12
- Local Transportation Fund (LTF)
  David Melko provided the Local Transportation Fund (LTF) Preliminary Apportionment for FY 2011/12 to TAC members to use for budgetary purposes. Melko reviewed the apportionment, which assumes a 1% conservative increase, with members. This apportionment is based on 2010 population estimates. This will be brought before PCTPA Board on February 23 for approval.

- State Transit Assistance (STA)
  Melko provided TAC members copies of the State Transit Assistance (STA) Preliminary Fund Allocation for FY 2011/12. Melko reviewed the apportionment, noting it was also based on 2010 population estimates.
Celia McAdam reminded the TAC that STA is a state budget item and these funds have been threatened. It has been proposed by the State Legislative Analyst’s Office that these funds are better served to pay debt service on transportation dollars. This allocation will also be brought to the PCTPA for approval at its February meeting.

**I-80 Bottleneck Cost Overrun Strategy**

Celia McAdam reported that she has been alerted that there have been some fairly large change orders requested by the contractor on Phase 3 of the I-80 Bottleneck project, due to weather related delays and other unanticipated issues. While Caltrans is negotiating these requests with the contractor, there could be an overrun to the project budget of over $1M. About 80% of the funding for Phase 3 construction is from Proposition 1B bonds, but contrary to earlier policy, the California Transportation Commission (CTC) did not keep 10% of cost savings for overruns on this project.

McAdam stated we could go back to the CTC for these cost overruns but we do not want to jeopardize the $19M Proposition 1B funding request for Phase 2 of the Lincoln Bypass. Working with Caltrans, staff has identified the savings on Phase 2 of the I-80 Bottleneck as a potential funding source for any shortfall, as well as using some of the remaining federal earmark for the Bottleneck to avoid going to the CTC on this issue.

The details of this issue are still being worked on, but McAdam wanted TAC members to be aware of this issue and will continue to apprise members of future developments.

**PTMISEA Apportionments for FY 2010/11**

David Melko provided the Public Transportation Modernization, Improvement, and Service Enhancement Account (PTMISEA) Final Fund Allocation for FY 2010/11 to TAC members. Melko explained these were Prop 1B transit monies which are allocated similar to STA from PUC Sections. This apportionment will be brought to the PCTPA for approval at our February Board meeting.

Melko reviewed the allocation amounts with TAC members and mentioned applications are due in June. Progress reports for FY 07/08 and 08/09 are due. Melko asked appropriate jurisdictions to provide draft progress reports by February 15.

**TDA Audit Recommendations: LTF Claims Process Update**

Celia McAdam reported staff continues to work with our attorney and auditor on how to meet TDA requirements and keep paperwork streamlined with our LTF claims process. It now appears that all unexpended funds will need to be rolled forward and reclaimed on an annual basis.

Staff is committed to make this process as streamlined as possible within the confines of the law. TAC members will be updated as progress is made to resolve this.

**Other Issues/Upcoming Deadlines**

David Melko reminded TAC members that TSSSDRA applications are due March 15.

Celia McAdam stated Scott Aaron is developing the TDA Bike-Ped 5-year Cash Management Plan. McAdam asked jurisdictions to provide an estimate of when they will be claiming funds to Aaron to ensure the timing of funding to accommodate everyone’s projects.
McAdam noted updated Placer County Bike Maps are available. Mike Wixon suggested adding sponsors to the map to help defray printing costs. McAdam responded we would have to determine if the sponsorship funding would offset the additional cost of enlarging the map.

McAdam mentioned there have been discussions with our Board Chair to possibly cancel our March 23 Board meeting. Our March 8 TAC meeting may also be cancelled due to lack of agenda items. Staff will keep TAC apprised as these decisions are reached.

Melko reminded the TAC that there will be a staff report regarding TDA required fare revenue ratios at our February Board meeting.

Meeting adjourned at 3:36 p.m.