



ACTION MINUTES

REGULAR MEETING OF THE

**Placer County Transportation Planning Agency (PCTPA)
Western Placer Consolidated Transportation Services Agency (CTSA)
Placer County Airport Land Use Commission (ALUC)
Placer County Local Transportation Authority (PCLTA)**

**June 28, 2023 - 9:00 a.m.
Placer County Board of Supervisors Chambers
175 Fulweiler Avenue, Auburn, California**

ROLL CALL

Ken Broadway
Trinity Burruss
Amanda Cortez
Alice Dowdin Calvillo
Jim Holmes
Bruce Houdesheldt
Paul Joiner
Suzanne Jones, Chair
Dan Wilkins

STAFF

Rick Carter
Matt Click
Mike Costa
David Melko
Cory Peterson
Solvi Sabol

Chair Jones provided direction on remote participation procedures. Staff reports and a video of this meeting are available at: <https://pctpa.net/agendas-2023/>.

AGENDA REVIEW

Matt Click informed the Board that there was an Amended Agenda provided and posted, which reflects an additional item on the PCTPA Consent Calendar. This consent calendar item requests Board approval to reprogram STBG Funding from Placer County’s Bowman Rd. Bridge Projects to the Foresthill Rd. Safety Project. Upon motion by Joiner and second by Dowdin Calvillo, the amended agenda was accepted by the following roll call vote:

AYES: Broadway, Burruss, Cortez, Dowdin Calvillo, Holmes, Houdesheldt, Joiner, Jones, Wilkins

NOES/ABSTAIN: None

ABSENT: None

AB 2449

Matt Click informed the Board that all Board Members are present or participating remotely with public access. No Board action was necessary.

APPROVAL OF ACTION MINUTES – May 24, 2023

Upon motion by Houdesheldt and second by Cortez, the May 24, 2023 action minutes were approved by the following roll call vote:

AYES: Broadway, Burruss, Cortez, Dowdin Calvillo, Holmes, Houdesheldt, Joiner, Jones, Wilkins

NOES/ABSTAIN: None

ABSENT: None

PUBLIC COMMENT:

Public comment was received from Peter Eakland, Rocklin resident.

CONSENT CALENDAR: PLACER COUNTY TRANSPORTATION PLANNING AGENCY

Upon motion by Holmes and second by Houdesheldt, the PCTPA Consent Calendar items as shown below were approved by the following roll call vote:

AYES: Broadway, Burruss, Cortez, Dowdin Calvillo, Holmes, Houdesheldt, Joiner, Jones, Wilkins

NOES/ABSTAIN: None

1. Letter of Task Agreement for Funding Strategy Outreach through June 15, 2024: Meraki Public Affairs - \$90,000
2. Letter of Task Agreement for Legal Services through September 30, 2023: Sloan Sakai & Yeung LLP - \$10,000
3. FY 2023/24 PCTPA Claim for Local Transportation Funds (LTF) - \$475,000
4. Personnel Policy – Cafeteria Account Public Employee’s Medical and Hospital Care Act (PEMHCA) Compliance
5. Disposal of Surplus Property
6. FY 2022/23 City of Auburn Claims for Local Transportation Funds (LTF) – \$1,066,875
7. FY 2022/23 City of Auburn Claims for State Transit Assistance (STA) – \$128,439
8. FY 2022/23 City of Auburn Claims for State of Good Repair Funds (SGR) – \$16,964
9. FY 2021/22 TDA Financial Audit (under separate cover)
10. Reprogramming STBG Funding from the City of Rocklin’s Five Star Blvd & Destiny Drive Road Rehabilitation Project to the Whitney Ranch Pkwy./University Ave. Roundabout Project - \$1,216,854
11. Reprogramming FFY 2017 – 2019 STBG Funding from Placer County’s Bowman Rd. Bridge Projects to the Foresthill Rd. Safety Project - \$355,338.26

CONSENT CALENDAR: AIRPORT LAND USE COMMISSION

Upon motion by Dowdin Calvillo and second by Joiner, the ALUC Consent Calendar item as shown below was approved by the following roll call vote:

AYES: Broadway, Burruss, Cortez, Dowdin Calvillo, Holmes, Houdesheldt, Joiner, Jones, Wilkins

NOES/ABSTAIN: None

1. FY 2023/24 Letter of Task Agreement for On-Call Airport Land Use Compatibility Planning Technical Consulting Services: Mead & Hunt – \$10,000

LINCOLN, CA PASSENGER RAIL FEASIBILITY STUDY FINAL REPORT

Staff report presented by David Melko, Senior Transportation Planner with consultant, R.L. Banks & Associates

Public comment provided by Michael Garabedian, Placer County Tomorrow and Peter Eakland, Rocklin resident.

Upon motion by Houdesheldt and second by Holmes, the Board accepted the Lincoln Passenger Rail Feasibility Study Final Report as complete by the following roll call vote:

AYES: Burruss, Cortez, Dowdin Calvillo, Holmes, Houdesheldt, Joiner, Jones, Wilkins
NOES/ABSTAIN: None
ABSENT: Broadway

I-80 AUXILIARY LANES PROJECT PROGRESS UPDATE TO EXECUTE UTILITY AGREEMENT AMENDMENT WITH PG&E

Staff report presented by David Melko, Senior Transportation Planner. Contributing information provided by Tess Gotladera, PG&E WRO Project Manager - Gas Distribution Project Management.

The Board received an update summarizing progress to execute the First Amendment to Utility Agreement No. 2452.1 with Pacific Gas and Electric (PG&E). No action. For information only.

WESTERN PLACER CONSOLIDATED TRANSPORTATION SERVICES AGENCY (WPCTSA) BUDGET ADOPTION

Staff report presented by Mike Costa, Senior Transportation Planner.

Upon motion by Houdesheldt and second by Cortex, the Board approved Fiscal Year 2023/24 Western Placer Consolidated Transportation Services Agency (WPCTSA) Budget as provided by the following roll call vote:

AYES: Burruss, Cortez, Dowdin Calvillo, Holmes, Houdesheldt, Joiner, Jones, Wilkins
NOES/ABSTAIN: None
ABSENT: Broadway

PCTPA-WSP MASTER AGREEMENT AMENDMENT AND APPROVAL OF THE COMPREHENSIVE OPERATIONAL ANALYSIS AND SHORT-RANGE TRANSIT PLAN PROJECT LETTER OF TASK AGREEMENT

Staff report presented by Mike Costa, Senior Transportation Planner

Public comment provided by Peter Eakland, Rocklin resident.

Upon motion by Houdesheldt and second Dowdin-Calvillo, the Board (1) amended the Master Agreement between PCTPA and WSP, USA, Inc., (WSP), dated January 22, 2020, to extend the total Agreement's compensation to an amount not to exceed \$719,000 to accommodate the Comprehensive Operational Analysis (COA) and Short-range Transit Plan (SRTP) project through June 30, 2025 and (2) approved the Letter of Task Order Agreement (LOTA) No. 23-22 between PCTPA and WSP, which includes the scope of work, timeline/schedule, personnel compensation rates, and other estimated direct costs associated with the COA/SRTP project, for an amount not to exceed \$650,000.00 by the following roll call vote:

AYES: Burruss, Cortez, Dowdin Calvillo, Holmes, Houdesheldt, Joiner, Jones, Wilkins
NOES/ABSTAIN: None
ANBSENT: Broadway

NEVADA STATION BUILDING SURPLUS LANDS ACT DETERMINATIONS

Staff report presented by Matt Click, Executive Director

Upon motion by Holmes and second by Dowdin Calvillo, the Board adopted Resolution No. 23-23, a joint resolution by PCTPA and SPRTA, making Surplus Lands Act findings related to the Nevada Station building and authorizing the Executive Director to provide notice and negotiate in good faith in accordance with the Surplus Lands Act by the following roll call vote:

AYES: Burruss, Cortez, Dowdin Calvillo, Holmes, Houdesheldt, Joiner, Jones, Wilkins
NOES/ABSTAIN: None
ABSENT: Broadway (Absent)

UPDATED SALARY SCHEDULE

Staff report presented by Matt Click, Executive Director

Action Requested: Update PCTPA's salary schedule for all existing and newly created positions except for the Executive Director.

Dowdin Calvillo made a motion to continue the item as presented with Cortez seconding the motion.
Roll call:

AYES: Cortez, Dowdin Calvillo
NOES: Broadway, Burruss, Holmes, Houdesheldt, Joiner, Jones, Wilkins
ABSENT: None

The motion to continue did not pass with a vote of two 'ayes', and seven 'noes'.

Upon motion by Houdesheldt and second by Holmes the Board approved updating PCTPA's salary schedule for all existing and newly created positions except for the Executive Director by the following roll call vote:

AYES: Broadway, Burruss, Cortez, Dowdin Calvillo, Holmes, Houdesheldt, Joiner, Jones, Wilkins
NOES/ABSTAIN: None
ABSENT: None

EXECUTIVE DIRECTOR'S REPORT

Matt Click reported on the following:

- I-80 Auxiliary Lanes
 - ✓ The construction contract was executed on June 16th and contractor is expected to start soon.
 - ✓ Caltrans District 32 in partnership with PCTPA will have a groundbreaking on August 1st.
- CCJPA – Third Track from Sacramento to Roseville
 - ✓ Today the CTC staff will be recommending \$25 million in Solutions for Congested Corridors funding for the Third Track Project. Matt recognized David Melko for his efforts in completing the process to apply for these funds which in turn, helped secure this funding.
- There will be no July 26th Board meeting.
- Funding Measure Outreach Campaign Update
 - ✓ Cherri Spriggs, Meraki Consulting, explained the educational and outreach efforts include a steady stream of social engagement through digital marketing, targeted mailers, individual one-on-one stakeholder meetings, community group and partner presentations, partner collaborations, and community group sponsorships.
 - ✓ Andy Galloway, Account Executive – 3Fold Communications, explained that one component of the Public Information and Education Campaign Creative addresses senior transportation needs with a focus on emergency response rates. The main message of the campaign focuses on the challenges and inconveniences that people experience with traffic congestion. Andy presented the three :15 second videos which will soon be complemented with :30 second videos that will include narrative. Andy added that the strategy includes a comprehensive media mix targeted toward swing voters that uses print, social media (Facebook / Instagram), connected TV, geo-fencing at special events, and direct mail.
 - ✓ Cherri gave an overview of the events planned from July – October 2023.

- Mike Costa and Cory Peterson recently graduated from the Loomis Leadership program.

Michael Garabedian, Placer Tomorrow, provided public comment.

BOARD DIRECTION TO STAFF / BOARD ANNOUNCEMENTS:

Vice Chair Broadway echoed Director Dowdin Calvillo and Director Joiner's request of staff to provide additional information with staff reports whenever possible.

OTHER ANNOUNCEMENTS

Chair Jones announced that the next regularly scheduled meeting of the PCTPA Board is August 23rd as the July 26th meeting has been cancelled.

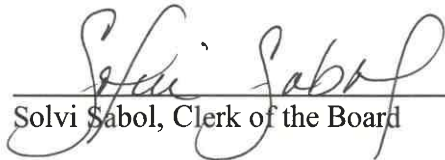
ADJOURN: The meeting adjourned at approximately 11:06 a.m. A video of this meeting is available online at <https://pctpa.net/agendas-2023/>.



Matt Click, Executive Director



Suzanne Jones, Chair



Solvi Sabol, Clerk of the Board

ss:mbc