



City of Lincoln • City of Rocklin • City of Roseville • Placer County

June 25, 2014

Hal Weber, CPA  
9223 Whittemore Drive  
Elk Grove, CA 95624

SUBJECT: LETTER OF TASK AGREEMENT #14-01  
BETWEEN HAL WEBER, CPA AND  
THE SOUTH PLACER REGIONAL TRANSPORTATION AUTHORITY

Dear Mr. Weber:

This letter, when countersigned, authorizes work under the "Master Agreement between the Placer County Transportation Planning Agency (PCTPA) and Hal Weber" dated June 23, 2010.

1. Incorporated Master Agreement: This letter of task agreement is the statement of contract - specific requirements applicable to the work effort to be undertaken by Hal Weber, CPA to provide accounting oversight of the South Placer Regional Transportation Authority (SPRTA). This signed Letter of Task Agreement comprises the contract between Hal Weber and SPRTA, with PCTPA acting as contract administrator.
2. Term: Consultant services are to commence July 1, 2014 and shall be completed in such a sequence as to assure that timelines are met. This contract shall end on June 30, 2015. Extensions to this contract may be made with the agreement of both parties.
3. Scope of Services: Consultant will perform accounting tasks as required in consultation with the Fiscal/Administrative Officer. Such duties may include: review of SPRTA accounting, assistance with complex accounting issues, and assistance with the annual independent fiscal audit.
4. Personnel: The sole consultant is to perform the work in this Letter of Agreement and will provide his own administrative support and overhead expenses.
5. Compensation: For services rendered, Consultant will be compensated at a rate of \$110 per hour and shall invoice for time and materials on a monthly basis for work completed. Consultant will invoice on a monthly basis for work completed. Invoices will be paid within thirty (30) days of receipt. Documented mileage will be reimbursed at the current IRS rate. Other actual and necessary costs will be reimbursed with appropriate back up documentation.

If this Letter of Task Agreement meets with your approval, please sign and return one copy. Questions concerning this agreement should be directed to Shirley LeBlanc, Fiscal/ Administrative Officer, at 530-823-4034.

Sincerely,

Accepted by:

\_\_\_\_\_  
Celia McAdam                      Date  
Executive Director  
South Placer Regional Transportation Authority

\_\_\_\_\_  
Hal Weber, CPA                      Date