



## ***MEMORANDUM***

**TO:** Board of Directors

**DATE:** January 11, 2011

**FROM:** Celia McAdam, Executive Director

**SUBJECT:** CONSENT CALENDAR

Below are the Consent Calendar items for the January 26, 2011 agenda for your review and action.

1. Final Estimate FY 2010/2011 Transit System Safety, Security, and Disaster Response Account (TSSSDRA) Jurisdiction Fund Allocation

The Transit System Safety, Security, and Disaster Response Account (TSSSDRA) Jurisdiction Fund Allocation is based on an estimate provided by the State Controller's Office on October 21, 2010. Staff recommends approval of the FY 2010/2011 TSSSDRA Jurisdiction Fund Allocation and designating the Executive Director as the authorized agent for TSSSDRA funds.

2. TDA Financial Audits

Staff recommends acceptance of TDA Financial Audits for fiscal year 2009/2010 for the City of Colfax, the Town of Loomis, the City of Rocklin, the City of Auburn, and Western Placer Consolidated Transportation Services Agency. The City of Auburn TDA Financial Audit notes that Auburn Transit missed the required 20% minimum farebox recovery ratio during the fiscal year. PCTPA will propose to decrease this ratio to 15% at the February Board meeting in connection with the forthcoming Short Range Transit Plan for Auburn Transit.

3. FY 2011 Federal Transit Administration (FTA) Section 5311 Program of Projects

FTA Section 5311 funds provide operating or capital assistance for transit in rural areas. Placer County Transit and the City of Lincoln are the only operators who provide service in the rural areas of PCTPA's jurisdiction. Both jurisdictions have in past years used these funds to operate their respective services; therefore, the proposed FY 2011 program of projects consists of operating assistance funding for transit services. Both jurisdictions agree to split the available Section 5311 funds in half based on vehicle service hours provided.

Service provided by Placer County Transit to the City Lincoln will be credited out of the City's share of the FTA funds. Part of Placer County Transit's portion is credited to Colfax thereby providing the 50 percent maximum allowable Federal matching funds for Local Transportation Funds for Colfax. The remaining County portion supports services in rural, unincorporated Placer County, including TART service in the North Lake Tahoe basin.

4. Certifications and Assurances Document for the Public Transportation Modernization, Improvement and Service Enhancement Account (PTMISEA)

To meet State Auditor requirements, Caltrans has updated their PTMISEA guidelines and developed a Certifications and Assurances Document. Beginning in January 2011, each PTMISEA project sponsor, including PCTPA, is required to sign the Certifications and Assurances Document prior to receiving an allocation of FY 2010 / 2011 or future PTMISEA funds. The Certifications and Assurances Document contains general conditions of the PTMISEA program, as well as some additional cost principles and record retention requirements that are standard for other state-funded transit projects. PCTPA needs only to sign and submit the Certifications and Assurances Document once for the remainder of the PTMISEA bond program. Staff recommends approval of the resolution designating the Executive Director as the authorized agent to sign the Certifications and Assurances Document for submittal to Caltrans.